## **How to Complain:**

The nature of complaints to be entertained against maladministration or corruption of the Public Servants includes a person who is or was at any time a Minister as prescribed in Section 2 (g) of the Act; Member of either House of the State Legislature including the Chief Whip; Officer as referred to in clause (i) of Section 2 of the Act before the Telangana Lokayukta are:

- 1. Any administrative action taken by a public servant by way of decision, recommendation or finding or in any other manner, and includes any omission and commission and failure to act in connection with or arising out of such action;
- 2. Any administrative action involving abuse of position for personal gain or to cause undue harm or hardship to any other person, including of normal delay in taking official action; omission and in action;
- 3. Any public servant failed to discharge the functions attached to his post;
- 4. Any public servant actuated in the discharge of his functions as such public servant by improper or corrupt motive and thereby caused loss to the State or any member of section of the public.
- 5. Any public servant is guilty of corruption or lack of integrity in his/her capacity as such public servant.
- 6. Any grievance by a person that he sustained injustice or undue hardship in consequence of maladministration.
- 7. Any action or the administrative procedure or practice governing such action is unreasonable, unjust, oppressive or improperly discriminatory; or there has been wilful negligence or undue delay in taking such action or the administrative procedure or practice governing such action involving undue delay.
- 8. Any administrative action motivated by improper or corrupt motive causing loss to the State exchequer or to any person;
- 9. All acts involving outright corruption or lack of integrity in the capacity as such public servant.

Any aggrieved person can make the complaint supported by Form I and his own Affidavit in Form II. Every complaint shall be accompanied by a Money Order, Banker's Cheque, or Demand Draft for Rs.150/- towards prescribed complaint fee, drawn in favour of the Registrar of Institution of Lokayukta of Telangana, on any Bank having a branch at Hyderabad. A complaint may also be filed in person and pay the complaint fee of Rs.150/- in cash.

The term "Public Servant" is defined in Section 2(k) of the Telangana Lokayukta

Act, 1983, who will come under purview of the Institution, viz., Ministers, Members of either House of the State Legislature, including the Chief Whip, any person appointed to a Public Service or post in connection with the affairs of the State of Telangana, Chair Person, Vice Chairperson and Members of Zilla Parishad, President and Members of Mandal Parishad, Sarpanch, Upa-Sarpanch and Members of the Grampanchayat; Mayor, Deputy Mayor and Elected Members of Municipal Corporation, Chairperson, Vice-Chairperson and elected Members of Municipal Council, Chairman or President and Directors of the Governing Body to which the Management is entrusted in respect of any local authority in the State of Telangana or any Society registered under the Telangana Registration Act or any Co-operative Society whose area of operation in the State extends to the whole or in part, the Vice Chancellor and the Registrar of a University, etc., and officer in the service or pay of a Local Authority, University, Statutory Body or Corporation, Society or other Institutions.

In any complaint, non-involvement of action & inaction of Public Servant shall not be investigated.

Any complaint involving an allegation made after expiry of 6 years, shall not be investigated by the Lokayukta.

If the complainant requires any further clarification for filing complaint, it is open for him to approach this Institution in any working day during office hours.

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